
 <p>An Australian Government Initiative</p> 	<h2>LPG Vehicle Scheme: Application Form</h2> <p>Please read the <b>Customer Guidelines</b> and the <b>Frequently Asked Questions</b> before completing this application form. These can be requested from the AusIndustry hotline or found on the AusIndustry website.</p>	<p><b>June 2010</b></p>
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## LPG Vehicle Scheme

There are different grants available, subject to eligibility criteria:

1. Grants for the LPG conversion of a registered vehicle:
  - \$1,750 for a conversion completed between 1 July 2009 and 30 June 2010
  - \$1,500 for a conversion completed between 1 July 2010 and 30 June 2011
  - \$1,250 for a conversion completed between 1 July 2011 and 30 June 2012
  - \$1,000 for a conversion completed between 1 July 2012 and 30 June 2013
  - \$1,000 for a conversion completed between 1 July 2013 and 30 June 2014
2. Grants for the purchase of a new vehicle fitted with LPG before first registration:
  - \$2,000 - this includes vehicles fitted with LPG at time of manufacture and vehicles fitted with LPG after manufacture but before first registration.

We will determine which grant you are entitled to on the basis of your application information.

## How to Contact Us

If you need help completing the application form or you have any enquiries regarding the processing of your claim, please call the **AusIndustry hotline on 13 28 46** or visit the **AusIndustry website at [www.ausindustry.gov.au](http://www.ausindustry.gov.au)**.

## Lodging your application

**You must submit your application within 12 months** from:

- the date of the LPG conversion of a registered vehicle; or
- the date of purchase of a new LPG vehicle.

**Incomplete applications will delay payment.**

Completed applications can be lodged over the counter at any **Medicare Office or Centrelink Customer Service Centre**. All supporting documents will be copied and certified at the Medicare Office or Centrelink Customer Service Centre and your originals returned.

**Applications can also be posted to:**

LPG Claim Processing Unit  
G.P.O. Box 1536  
Adelaide SA 5001

**For postal applications, please DO NOT provide original documents.** Certified copies of supporting documents must be provided. Original documents will not be returned. See the **Customer Guidelines** for who can certify.

Applicants must ensure that postal applications are **received** by the LPG Claim Processing Unit within 12 months from the date of the LPG conversion or new LPG vehicle purchase.

**Lodging your application DOES NOT automatically entitle you to receive a grant.**

## Privacy and Confidentiality

**Privacy and confidentiality:** Applications for the LPG Vehicle Scheme will be treated as 'commercial-in-confidence'. Applicant information will be used to process applications and will only be publicly disclosed if the Commonwealth is required or permitted by law to make such a disclosure, or where it has your consent to do so. The Commonwealth may make limited disclosures to individuals, businesses or other organisations to verify claims made in applications. The Commonwealth may use any information received in applications in any other legitimate governmental business, including disclosure of any information to Commonwealth or State or Territory Government agencies, or to contractors engaged by the Commonwealth in connection with the program. The Commonwealth may make public the broad details of successful applications.

The information provided on this application form will be passed to Centrelink to allow them to administer the payment of the LPG Vehicle Scheme grant. Limited relevant information may be disclosed to third parties to verify the accuracy of the information provided in your application for this grant and to assess your eligibility for payment and to ensure LPG regulatory requirements are met.



# LPG Vehicle Scheme: Application Form

June 2010

Please read the **Customer Guidelines** and the **Frequently Asked Questions** before completing this application form. These can be requested from the AusIndustry hotline or found on the AusIndustry website.

## Section 1 – Applicant Details (to be completed by the applicant)

You must submit your application within 12 months from:

- the date of LPG conversion of your registered vehicle; or
- the date of purchase of a new LPG vehicle.

You cannot make your application until your LPG conversion or new LPG vehicle purchase is complete and paid for.

You are only eligible to apply for a grant if:

- you have not received a grant under the Scheme for a conversion that occurred in the previous three years. Three years are calculated:
  - from the date of LPG conversion or new vehicle purchase that was the subject of the previous grant
  - to the date of application for the subsequent grant;
- you have converted a registered vehicle to LPG
  - You will need to show proof of payment for the parts AND installation of the LPG conversion kit;
- you have purchased a new vehicle with the LPG unit fitted before the vehicle is registered
  - You will need to show proof of payment for the new LPG vehicle.

1. **Your Name** Surname or family name

(Print your full name)

Given Names

2. **Your Gender** Male

Female

3. **Your Date of Birth**

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

4. **Your Home address** (please print)

(within Australia only)

Address:	
Suburb:	
State :	Postcode:


5. **Is your postal address different from your home address?** No

Yes (please print)

Address:	
Suburb:	
State :	Postcode :

6. **Your Telephone Number** (during business hours) () -  -

(mobile number)  -  -

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### Section 2 – Motor Vehicle Details (to be completed by the applicant)

You are only eligible for the grant IF your vehicle meets the following criteria:

- the vehicle was converted to LPG or the new LPG vehicle was purchased on or after 14 August 2006 (noting that your application must be submitted within 12 months of the conversion or purchase);
- the vehicle is less than 3.5 tonnes Gross Vehicle Mass (GVM);
- for the LPG conversion of a registered vehicle:
  - the vehicle was registered in your name at the date of LPG conversion and is for private use at that time; or
  - it is a registered vehicle purchased by you and then converted to LPG prior to registration transfer into your name. The vehicle is now registered in your name and is for private use;
- for the purchase of a new vehicle fitted with an LPG unit before registration:
  - you are the first registered owner of the vehicle; and
  - the vehicle is registered in your name and is for private use;
- the vehicle is not subject to a novated lease or salary sacrifice at time of LPG conversion or purchase.

1. **What type of vehicle do you own?**

Make

Model

Body Type

2. **Vehicle Registration Number**

3. **Vehicle VIN/Chassis Number**

### Section 3 – Your bank account details (to be completed by the applicant)

You will be advised of the outcome of your grant application by letter. If you are eligible for the grant, payment will be made by electronic funds transfer (EFT) to your personal account within 10 working days of submitting your complete and eligible application form.

The personal account must be in your name. A joint personal account is acceptable if you are also the joint account holder. Payments will not be made to credit card accounts, commercial or third party accounts.

We will determine which grant you are entitled to on the basis of your application information.

**Failure to supply your correct account details will delay payment.**

1. **Account Name/s**

Must be in your name

2. **BSB Number**

Must be six digits




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3. **Account Number**

Not a credit card account

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### Section 4: Attach your Certified Supporting Documents here (to be completed by the applicant)

Your supporting documents can be copied and certified by Medicare or Centrelink staff when you lodge your application. If sending your application via post, supporting documents can be certified by a Justice of the Peace or a Commissioner for Declarations. Please attach certified copies of the following supporting documentation:

#### If you converted a registered vehicle to LPG:

- Current driver's licence;
- Vehicle registration papers that show you were the registered owner at time of conversion;
  - If you purchased a registered vehicle that you converted to LPG before the registration was transferred into your name, you need to provide registration documents that show you are now the registered owner of the vehicle. You must also provide proof that you purchased the vehicle before the date of LPG conversion;
- Proof of payment for the LPG conversion (a tax invoice showing payment for both parts AND installation).

#### If you purchased a new vehicle fitted with LPG before registration

- Current driver's licence;
- Vehicle registration papers that show you are the first registered vehicle owner;
- Proof of payment for the new vehicle (a contract of sale/purchase dated and signed by both the applicant and the dealer);
  - If the LPG conversion was not included in the purchase price of the vehicle, you must also provide a tax invoice for the conversion in your name.

### Section 5: Applicant Declaration - APPLICANT MUST SIGN BELOW

Important information: Where a fraudulent claim arises the Australian Government may institute criminal law proceedings against those responsible. In the event of an incorrect payment of a claim the Australian Government reserves the right to recover funds paid through error.

#### By signing below, I the applicant, declare that


- The vehicle was registered or declared for private use in my name at the time of LPG conversion or is now registered or declared for private use in my name.
- The vehicle is not financed under a novated lease or a salary sacrifice arrangement at the date of LPG conversion or new vehicle purchase.
- I have not received an LPG grant from the Australian Government for a conversion or new vehicle purchase that occurred in the last three years.
- All sections of this application form have been completed and I have attached the relevant certified supporting documents.
- I authorise the Australian Government to access data from the relevant authority of the State or Territory in which the vehicle is registered to validate registration details.
- All the information I have given in this application is complete, true and correct.
- I understand that giving false or misleading information in connection with this application is a serious offence and may result in a requirement to repay the grant.

**SIGN HERE:** \_\_\_\_\_

**Name** (please print): \_\_\_\_\_

Day      Month      Year

Date:

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### Section 6: Installer or Dealer details (to be completed by the installer or dealer)

**Was the LPG unit fitted prior to first registration?** (please tick box)

Yes

No

1. **Installer/Dealer Name**

Business name

2. **Your ABN**

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3. **Your phone number**

(during business hours)

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4. **Vehicle Registration Number**

5. **Vehicle VIN/Chassis Number**

6. **LPG Tank Number**

7. **Your Street Address**

Address:

Suburb:

State:

Postcode:

8. **Vehicle dealer licence OR Auto gas fitter registration/licence or certificate number**

9. **Date of LPG conversion or new vehicle purchase**

Day      Month      Year

If the vehicle was converted after registration, provide the date of LPG conversion. For new vehicles fitted with LPG before registration, provide the date of vehicle purchase.

### Section 7: Installer or Dealer declaration (INSTALLER OR DEALER MUST SIGN BELOW)

**Important information:** Where a fraudulent claim arises the Australian Government may institute criminal law proceedings against those responsible. In the event of an incorrect payment of a claim the Australian Government reserves the right to recover funds paid through error. **By signing below, I declare that:**

- I understand that giving false or misleading information in connection with this application is a serious offence, and I declare that all the information I have provided in this application is complete, true and correct.
- I understand that the Australian Government may inspect my business records that relate to installations or new vehicle purchases supported by this program.
- I undertake to keep relevant records including the applicant's tax invoice in a manner that will enable the Australian Government to audit and verify claims under the LPG Vehicle Scheme.

**SIGN HERE:** \_\_\_\_\_

Day      Month      Year

Date:

**Name** (please print): \_\_\_\_\_